

## **MEETING MINUTES**

### **AUGUST 16, 2017**

**Members Present:** Cynthia DeAngelis, Kerrie Fallon, Maureen St. Hilaire, Susan James, Beverley Bevilacqua, Liza Molina

**Members Absent:** Michael Rademacher, Karen Mathiasen

**Others Present:** Darcy Devney, Advocate for people with disabilities  
Jack Jones, ADA Coordinator

#### **Meeting Minutes of June 21, 2017;**

A motion to accept the Meeting Minutes of June 21, 2017 was made by Maureen St. Hilaire. SO VOTED

#### **Town Day:**

Maureen St. Hilaire said that the Commission will need two booths with extra chairs for Town Day. Cynthia DeAngelis said that she will prepare five hundred copies of an updated Commission brochure for distribution at Town Day. Cynthia suggested having crutches and a wheelchair available for demonstration purposes at Town Day but after Maureen mentioned her concern about the liability of injuries Cynthia decided to drop the idea. Maureen said that the Commission will need a schedule as to who will be at the Commission booth and at what time period. Darcy said that she will provide a map of the location of all the handicapped parking spaces within the Town. Jack Jones said that seven hundred and fifty pens have been purchased in addition to five hundred jar openers for promotional items.

#### **Handicapped Parking:**

Darcy Devney said that eleven handicapped parking spaces will be added to the parking area at the medical office building located at 22 Mill Street. Darcy also said that a parking count was completed on May 13, 2017 from 10:A.M. – 8:00 P.M. by the Parking Implementation Governance Group and at the peak period which was between 7:00 P.M. and 8:00 P.M. fourteen of the seventeen handicapped parking spaces or 82% within the area of the parking count were being utilized.

#### **Adjournment:**

Kerrie Fallon made a motion seconded by Maureen St. Hilaire to adjourn the meeting at 5:15 P.M.